



Microsoft Certified Educator

Technology Literacy for Educators: 62-193

Microsoft
CERTIFIED
Educator

SKILLS MEASURED

1 Facilitate Student Collaboration

- 1.1** Determine the level to which a learning activity meets the rubric for collaboration.
 - 1.1.1** Prepare activities that enable students to work together, have a shared responsibility for deliverables, make decisions that are substantive and crucial to learning activity success, and work interdependently.
 - 1.1.2** Analyze, evaluate, design, and manage the learning environment to facilitate student collaboration, given a set of resources available in a classroom.
 - 1.1.3** Virtual environment; physical environment; software tools available.

2 Facilitate Skilled Communication

- 2.1** Modify a learning activity to meet the rubric for the highest level of skilled communication.
 - 2.1.1** Prepare activities that enable students to create product deliverables that convey a set of connected ideas, are multimodal, require supporting evidence, and are designed for a specific audience.
- 2.2** Evaluate student product examples to determine the level to which they meet the skilled communication rubric.
 - 2.2.1** Evaluate student product examples on the use of connected ideas, multimodal approach, supporting evidence, and design for a specific audience.

3 Facilitate Knowledge Construction

- 3.1** Determine the level to which a learning activity meets the knowledge construction rubric.
 - 3.1.1** Prepare interdisciplinary activities that enable students to apply knowledge in a new context.
- 3.2** Transform a didactic learning situation into an activity that requires students to apply knowledge in a new context that facilitates interdisciplinary learning.
 - 3.2.1** Prepare activities that enable students to spend their time and effort developing knowledge that is new to them and participate in interdisciplinary learning activities.

4 Facilitate Self-Regulation

- 4.1** Determine the level to which a learning activity meets the rubric for self-regulation.
 - 4.1.1** Prepare long-term activities that enable students to plan their own work and revise work based on feedback.
- 4.2** Determine which opportunities facilitate an environment of self-regulation.
 - 4.2.1** Provide students with opportunities to set their learning goals, decide on the best strategies to achieve these goals, and monitor to see if these strategies are working.

5 Facilitate Real World Problem Solving and Innovation

- 5.1** Determine the level to which a learning activity meets the rubric for real world problem solving.
 - 5.1.1** Prepare activities that enable students to develop a solution to a problem that is new to them, complete a task that they have not been instructed how to do, or design a complex product that meets a set of requirements.
- 5.2** Select a strategy to encourage students to problem-solve, innovate, and apply a solution that benefits others in the real world.
 - 5.2.1** Develop learning objectives that involve real-world issues.

6 Facilitate Student use of Information and Communication Tools (ICT)

- 6.1** Determine the level to which a learning activity meets the rubric for use of ICT learning.
 - 6.1.1** Prepare activities that enable students' use of ICT to support knowledge construction; address the needs of diverse learners.
- 6.2** Fulfill student learning outcomes by using Microsoft technology tools.
 - 6.2.1** Identify the skills required to implement the resources.
- 6.3** Select the best ICT resource to help resolve or manage the logistical challenges of reaching the desired educational outcome.
 - 6.3.1** Lab configuration issues; shared computers; BYOD.

7 Use ICT to be an Effective Educator

- 7.1** Determine which ICT resource supports a specified educational outcome.
 - 7.1.1** Evaluate a learning activity; rate the appropriateness of specific ICT resources; address the diverse needs of all learners.
- 7.2** Determine the appropriate pedagogical approach to meet an educational outcome using ICT resources.
 - 7.2.1** Planned vs. unplanned situations; appropriate performances of understanding; different learning styles.
- 7.3** Select an appropriate ICT resource to reach a professional development goal.
 - 7.3.1** Improve productivity; time management skills.
- 7.4** Evaluate responses to a scenario involving Digital Citizenship.
 - 7.4.1** Internet safety; security issues; cyber-bullying; digital footprint; privacy issues; communication forums; acceptable use.